

EXHIBIT I

OFFICE MEMORANDUM - UNITED STATES GOVERNMENT

SPKGD-L

8 July 1963

Memorandum to Unit Chiefs

SUBJECT: Inspection of proposed contract work during "Contractor Showings"

Reference is made to our discussion this morning, relative to changes in field conditions between the time of the District Review and the advertising date, which are not reflected in the plans and/or specifications. I discussed the problem with the Field Office and was advised that they adhere to the scheduled "Contractor Showings" listed in the specifications. Therefore, in the future please arrange to have a representative present during the first field showing listed in the specifications in order that you may be advised and make any necessary changes to the drawings or specifications. During the showing, we must be very careful not to interpret the plans and specifications or offer any advice to the project engineer. Have the person making the inspection write a Memo For File, regardless of whether any changes result from the trip.

R. W. BARSDALE
Chief, Levees and Channels Section