

2-1200

DEPARTMENT OF THE ARMY
SOUTH PACIFIC DIVISION, CORPS OF ENGINEERS
630 Sansome Street, Room 720
San Francisco, California 94111-2206

SPDED-PC

SPD Supplement 1
to ER 1110-2-1200
September 1985

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Engineering and Design
PLANS AND SPECIFICATIONS

Issue of further supplements to this regulation by District Commanders is permitted, but not required. A copy of each supplement will be furnished SPDED.

ER 1110-2-1200, 12 June 1972, is supplemented by the South Pacific Division as follows:

Page 1, paragraph 4, Policies Regarding Preparation of Plans and Specifications. Add the following to subparagraph c.

Normally, 60 days should be allowed between the date of submittal of draft plans and specifications to SPD and the advertising date. This schedule provides sufficient time for SPD review and for incorporation of SPD comments prior to advertisement. There is a tendency to consider reducing the 60-day period as means of regaining time lost by delays in other project activities. SPD will agree, on a case by case basis, to perform 30 day reviews concurrent with District reviews under extraordinary circumstances. Experience has shown, however, that adequate multidisciplinary reviews cannot be assured under accelerated schedules.

Page 1, paragraph 4, Policies Regarding Preparation of Plans and Specifications. Add subparagraph f after subparagraph e.

f. It is the policy of the Chief of Engineers that construction contracts should not be awarded with known changes pending. Designs should be as complete and free of errors as possible prior to the issuance of the Invitation for Bids. Errors or omissions, discovered during the advertising process, should be corrected prior to bid opening using amendments with time extension to the bidding period, if necessary. It is recognized, however, that there are occasions when it is in the best interest of the Government to make an exception to the above policy and award a contract with known changes.

In those cases the District Commander should be fully aware of the circumstances and should assure adequacy of funds to cover the known changes.
When the District Commander deems it necessary to make an exception to policy, he shall, prior to the contract award, clearly state in a Determinations and Findings (D&F) why it is in the best interest of the Government to open bids and award the contract with known changes. A copy of the D&F will be provided to SPDED-P at the time the project is advertised.

*This supplement supersedes SPD Suppl 1 to ER 1110-2-1200, 5 Apr 78.

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Page 13, paragraph 14, Review of Plans and Specifications by Approving Authority. Add the following to subparagraph b.

In case of compelling emergency Need, fully justified by written request from the district, SPD may authorize advertisement concurrently with review. In these instances, the plans and specifications will be handcarried to SPD NLT the same day they are furnished to the prospective bidder. A briefing summarizing the main features of the project and the design will be provided to the SPD review staff. Bids received shall not be opened until the plans and specifications have been approved and all changes have been incorporated by addendum. Deviation from policy must be specifically authorized by SPD.

Page 16, paragraph 18, Submission of Plans and Specifications. Add subparagraph (3) after subparagraph a(2)(b).

(3) On all projects exceeding the district's approval authority for plans and specifications, ten copies of draft plans and specifications shall be submitted to SPD.

Page 16, paragraph 18, Submission of Plans and Specifications. Add subparagraph f after subparagraph e.

f. All letters of transmittal forwarding plans and specifications to SPD shall include those items listed in paragraph-18b above and the following:

- (1) Scheduled advertisement and bid opening date.
- (2) Special Provision clauses for the following as applicable:
 - (a) Liquidated damages.
 - (b) Mobilization and demobilization.
- (3) The status of acquisition of all real estate interests to be acquired, including those required for relocations. For those actions not consummated at the time of submittal of plans and specifications, a brief identifying description of each incomplete action shall be furnished with an estimated date indicating when action is expected to be completed.
- (4) The status of local cooperation agreements and the

Environmental Impact Statement.

(5) References to design memorandums or similar documents for projects not covered by a DM such as maintenance dredging that establish project requirements and upon which the design is based.

(6) Deviation from approved design memorandum.

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Page 18, paragraph 19, Distribution of Approved Plans and Specifications. Add subparagraph c after subparagraph b.

c. Three copies of all issued Plan and Specifications approved by the Division or issued under approval authority delegated to the District shall be provided SPD for record on the date of issuance to bidders.

FOR THE COMMANDER:

<signed>
L P. COLLINS
Colonel, Corps of Engineers
Deputy Commander

DISTRIBUTION: Special
1 - Exec Office
10 - SPDED
10 - SPDAS (Library)
2 - SPDAS-O
20 - SPKED
20 - SPLED
20 - SPNPE